

GOVERNMENT OF TELANGANA STATE
PUBLIC HEALTH and MUNICIPAL ENGINEERING DEPARTMENT

OFFICE OF THE CHIEF ENGINEER,
PUBLIC HEALTH, 'KASHANA'
AC GUARDS, HYDERABAD - 500 004,
TELANGANA STATE.

Memo No.786/CS1/SI/TS/2015

Date:02-03-2015

Sub: - Estt - Engg - PH & ME Dept. - Certain instructions to obtain Identity Certificate/No Objection Certificate to apply/renew Indian Passport - Reg

Ref: - Ministry of External affairs (CPV Division), Government of India,
Office Memorandum No. VI/401/01/05/2008, Dt. 05-10-2009.

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In the reference cited, Ministry of External affairs, Government of India issued certain guidelines for obtaining Identity Certificate/No Objection Certificate for facilitation to apply/renew Indian Passport wherein it is stated that all the Government employees have an option to submit either Identity Certificate (IC) or No Objection Certificate (NOC) for speedy disposal of their passport applications. If the IC is submitted, passport will be issued without police verification and if NOC is submitted, passport will be issued on post-police verification basis.

In view of the above, the employees of this department who intend to apply/renew Indian Passport are hereby directed to submit the following documents through proper channel: -

For obtaining an Identity certificate in respect of the employee, spouse and children (upto 18 years age) :-

- (1) 3 latest passport size photographs in colour with matt finished print.
- (2) Copy of a duly filled in Annexure B and Annexure I (affidavit to be executed on an appropriate non - judicial stamp paper of minimum value and attested by a notary public).
- (3) Photocopy of the marriage and residence proof.
- (4) No dues/charges certificate issued by the competent authority at the present place of posting.

For obtaining a No Objection Certificate in respect of the employee: -

- (1) 3 latest passport size photographs in colour with matt finished print.
- (2) Copy of a duly filled in Annexure M.

(3) No dues/charges certificate issued by the competent authority at the present place of posting.

Sd/-
Mohd. Imtiaz Ahmed,
Chief Engineer (PH)

To,
The Superintending Engineers (PH),
West Circle, Hyderabad and Warangal,
Telangana State.

~~Copy to all the Sections Heads of this office. T₄~~
~~Copy to the Commissioners of all the Municipal Corporations of Telangana State.~~
~~Copy to all the Grade I Municipalities of Telangana State.~~
~~Copy to the Deputy Executive Engineer (PH), T₄ Section of this office with a request to post the memo and the annexures mentioned herein on the departmental website.~~

//FBO//


SUPERINTENDENT

13/10/2023

ANNEXURE 'I'
AFFIDAVIT

(To be executed on appropriate non-judicial stamp paper of minimum value
and attested by Executive Magistrate or Notary Public)
(One original and one self-attested photocopy to be submitted)

I, (name), son/ daughter/ wife of Shri residing
at Date of Birth being an applicant for issue of

passport, do hereby solemnly affirm and state the following:

1. That the names of my parents and spouse are as follows:

(i) Father :

(ii) Mother :

(iii) Wife/Husband :

2. That I am a continuous resident at the above mentioned address
from.....

3. That I am a citizen of India by birth/descent/registration/naturalization and that I have
neither acquired the citizenship of another country nor have surrendered or been
terminated/ deprived of my citizenship of India.

4. That I have not, at any time during the period of five years immediately preceding the
date of this affidavit, been convicted by any court in India for any offence involving moral
turpitude and sentenced in respect thereof to imprisonment for not less than two years.

5. That no proceedings in respect of any criminal offence alleged to have been
committed by me are pending before any criminal court in India.

6. That no warrant or summons for my appearance, and no warrant for my arrest, has
been issued by a court under any law for the time being in force, and that my departure
from India has not been prohibited by order of any such court.

7. That I have never been repatriated from abroad back to India at the expense of
Government of India/I was repatriated from abroad back to India at the expense of
Government of India, but reimbursed expenditure incurred in connection with such
repatriation.

8. That I will not engage in activities prejudicial to the sovereignty and integrity of India.

9. That my departure from India will not be detrimental to the security of India.

10. That my presence outside India will not prejudice the friendly relations of India with any foreign country.

Place:
Date:

DEPONENT

VERIFICATION

Verified on (date) at (place) that the contents of the above mentioned affidavit are true and correct and nothing material has been concealed.

DEPONENT

ANNEXURE 'B'

ALL CENTRAL GOVERNMENT EMPLOYEES, STATE GOVERNMENT EMPLOYEES, EMPLOYEES OF STATUTORY BODIES AND PUBLIC SECTOR UNDERTAKINGS, THEIR SPOUSE AND CHILDREN UP TO THE AGE OF 18 YEARS ARE REQUIRED TO PRODUCE AN IDENTITY CERTIFICATE (STRIKE OUT OPTIONS THAT ARE NOT APPLICABLE)

(To be given in Duplicate on Original Stationery)

Certified that Shri/Smt/Miss Son/Wife/Daughter of Shri who is an Indian national, is a temporary/permanent employee of (office address) from (date) and is at present holding the post of Shri/Smt/Miss/Mst., who is also an Indian national, is/are a dependent family member(s) of Shri/Smt..... and his/her identity is certified. This Ministry/Department/Organization has no objection to his/her acquiring Indian Passport. I, the undersigned, am duly authorized to sign this Identity Certificate. I have read the provisions of Section 6(2) of the Passports Act, 1967 and certify that these are not attracted in case of this applicant. I recommend issue of an Indian Passport to him/her. It is certified that this organization is a Central/State Government/Public Sector undertaking/Statutory body. The Identity Card Number of Shri/Smt/Miss (employee).....is.....

Ref No. & Date

Name, Designation, Address & Tel No.

ANNEXURE M

NO OBJECTION CERTIFICATE

Shri/Smt/Miss.....S/o....., who is an Indian national, is employed in this department as.....from..... to till date. He is currently holding the post of This Department has no objection to the renewal of his Indian passport bearing number

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