

ACTION POINTS

A. Common directions to all the Departments:

1. A Nodal Person from each department should be named for coordination with Health Department. The Nodal Person should be responsible for providing necessary information within their department regarding Covid-19
2. Conduct awareness programmes about Covid-19 within their work areas and precautions to be taken up
3. Promote safe sneezing and coughing practices within and outside the workforce of the department
4. Steps are to be taken up to prevent large gatherings / crowded meetings
5. Widely Publishing of phone numbers of Call Centre, Department Nodal Officer in case of emergency.
6. Display of IEC / Hoardings on preventive measures
7. Display of Phone numbers of Control Rooms / Call Centre and list of notified centers for Isolation / Quarantine
8. Ensure no Spitting in Open / Public Places
9. Contacting Control Room / Call Centre immediately If any suspected case comes across

Phone Number of Control Room: 040 - 24651119

Email id: idsptelangana@yahoo.com

B. Education Department:

1. Create awareness among the school children and parents on various aspects of prevention, preparedness and containment / control
2. Promote hand cleaning with soap or alcohol based hand-rubs
3. Cleaning of School Door Handles and Locks with detergent water frequently
4. Children with Flu symptom should be advised to stay at home and seek doctors consultation.

C. Information & Public Relations:

1. Proper management of news / articles in Media (should not create unnecessary panic situation)
2. Print, visual and social media surveillance for generating awareness with the support of State Health Department
3. Wide awareness in TV and Radio on precautions to be taken up (radio jingles in AIR , FM)

D. Police Department:

1. Provide necessary support to Health Department in tracing the contacts
2. Active monitoring and vigilance on the Social Media articles & News / any other adverse news in order to ensure avoiding unnecessary panic